

**DATE:** November 30, 2023  
**TO:** 911 Emergency Response Advisory Committee  
**FROM:** Connie Shepperd, Sparks Police Department, Police Service Manager, 775-353-2241 ext. 5550, [cshepperd@cityofsparks.us](mailto:cshepperd@cityofsparks.us)  
**THROUGH:** Chris Crawforth, Chief of Police

**SUBJECT: REQUEST FOR TRAINING REIMBURSEMENT FOR SPARKS POLICE DEPARTMENT PSAP** (Public Safety Answering Point) [For possible action] - A review, discussion, and possible action to approve, deny or otherwise modify a request for reimbursement for Sparks Police Department PSAP for the costs associated with twelve Priority Dispatch IAED EFD recertifications for twelve Emergency Communications Dispatchers for Sparks Police Department PSAP, and one initial Priority Dispatch IAED EFD certification for one new Emergency Communications Dispatcher, for Sparks Police Department PSAP, in the amount of \$1085.00.

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### **SUMMARY**

**REQUEST FOR TRAINING REIMBURSEMENT FOR SPARKS POLICE DEPARTMENT PSAP** (Public Safety Answering Point) [For possible action] - A review, discussion, and possible action to approve, deny or otherwise modify a request for reimbursement for Sparks Police Department PSAP for the costs associated with twelve Priority Dispatch IAED EFD recertifications for twelve Emergency Communications Dispatchers for Sparks Police Department PSAP, and one initial Priority Dispatch IAED EFD certification for one new Emergency Communications Dispatcher, for Sparks Police Department PSAP, in the amount of \$1085.00.

### **NRS APPLICABLE:**

NRS 244A.7645 provides approval of costs associated with maintenance, upgrade, and replacement of equipment necessary for the operation of the enhanced telephone system.

### **STAKEHOLDER REVIEW(s)**

Stakeholder is a primary Public Safety Answer Point (PSAP) for Sparks Police Department.

### **PREVIOUS ACTION & BACKGROUND**

The 911 Emergency Response Advisory Committee first approved the use of ProQA for Washoe PSAP in 2015 and has approved the annual cost/fees each year. In 2018 Reno PSAP requested funding for EPD and EFD, which was also granted by this Committee.

On July 21, 2022, the E911 Emergency Response Advisory Committee approved reimbursement for Washoe County Sheriff's Office Communications for the costs associated with IAED EFD/EMD/EPD software training recertification.

In May 2020, funding was approved for Sparks ProQA EFD protocols and on November 17, 2022, ProQA for EMD was approved. Today's request is for reimbursement for twelve Priority Dispatch IAED EFD software training recertifications for twelve Sparks dispatchers and one initial IAED EFD software training certification for one new Sparks dispatcher.

### **FISCAL IMPACT**

The Enhanced 9-1-1 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system.

### **RECOMMENDATION**

It is recommended that the E911 Emergency Response Advisory Committee approve the request to reimburse Sparks Police Department PSAP for the costs associated with twelve Priority Dispatch IAED EFD recertifications for twelve Emergency Communications Dispatchers for Sparks Police Department PSAP, and one initial Priority Dispatch IAED EFD certification for one new Emergency Communications Dispatcher, for Sparks Police Department PSAP, in the amount of \$1085.00.

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### **POSSIBLE MOTION**

Move to approve that the E911 Emergency Response Advisory Committee approve the request to reimburse Sparks Police Department PSAP for the costs associated with twelve Priority Dispatch IAED EFD recertifications for twelve Emergency Communications Dispatchers for Sparks Police Department PSAP, and one initial Priority Dispatch IAED EFD certification for one new Emergency Communications Dispatcher, for Sparks Police Department PSAP, in the amount of \$1085.00.

**Transaction Id:** 455478

**Date of purchase:** 11/14/2023 10:06 AM

**Payment Method:** MasterCard

**Payor Name:** Connie Shepperd

**Total Sale:** USD \$660.00

**Student Name:**

- Alicia Mervau
- Becca Ormsby
- Christopher Luciano
- DENISE WAGNER
- Kylie Ures
- Kyson Coombs
- Lydia McCoy
- Maureen Dyette
- Mieka McGhin
- Mike Smith
- sabrina wettstein
- Stephanie Buck

**Company:** Sparks Police Department

**Payee Company:** Priority Dispatch Corp.

**Braintree Id:** rbvwgr6k

**Items Purchased**

Recertification Fee : DENISE WAGNER EFD 7.0 Certification (ID :45119)	<b>USD \$55.00</b>
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No Of Attendees: 1

Recertification Fee : sabrina wettstein EFD 7.0 Certification (ID :45119)	<b>USD \$55.00</b>
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No Of Attendees: 1

Recertification Fee : Stephanie Buck EFD 7.0 Certification (ID :45119)	<b>USD \$55.00</b>
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No Of Attendees: 1

Recertification Fee : Kyson Coombs EFD 7.0 Certification (ID :45119)	<b>USD \$55.00</b>
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No Of Attendees: 1

Recertification Fee : Maureen Dyette **USD \$55.00**  
EFD 7.0 Certification (ID :45119)

No Of Attendees: 1

Recertification Fee : Christopher Luciano **USD \$55.00**  
EFD 7.0 Certification (ID :45119)

No Of Attendees: 1

Recertification Fee : Lydia McCoy **USD \$55.00**  
EFD 7.0 Certification (ID :45119)

No Of Attendees: 1

Recertification Fee : Mieka McGhin **USD \$55.00**  
EFD 7.0 Certification (ID :45119)

No Of Attendees: 1

Recertification Fee : Alicia Mervau **USD \$55.00**  
EFD 7.0 Certification (ID :45119)

No Of Attendees: 1

Recertification Fee : Becca Ormsby **USD \$55.00**  
EFD 7.0 Certification (ID :45119)

No Of Attendees: 1

Recertification Fee : Mike Smith **USD \$55.00**  
EFD 7.0 Certification (ID :45119)

No Of Attendees: 1

Recertification Fee : Kylie Ures **USD \$55.00**  
EFD 7.0 Certification (ID :45119)

No Of Attendees: 1

**Total: USD \$660.00**

## Shepperd, Connie

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**From:** Accounting@emergencydispatch.net  
**Sent:** Tuesday, November 14, 2023 9:24 AM  
**To:** Shepperd, Connie  
**Subject:** Transaction receipt

### This Message Is From an External Sender

[NOTICE: This message came from outside City of Sparks -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Thank you for your payment. Please find below a copy of your credit card confirmation. For any questions contact International Academies of Emergency Dispatch (IAED) Accounting Team.

Thank you,  
Accounting  
Accounting@Emergencydispatch.org

#### --Transaction Information--

Merchant: National Academies of Emergency Dispatch  
Amount: \$660.00 USD  
Transaction Date: Nov 14 2023, 11:24 AM CST  
Tax Exempt: no  
Authorization Code: 009667  
Status: Submitted For Settlement

#### --Payment Information--

Card Type: MasterCard  
Credit Card Ends With:0619

#### --Customer Information--

Name: Connie Shepperd  
Email: cshepperd@cityofsparks.us  
Billing Address: Connie Shepperd

Receipt

**Transaction Id:** 452800

**Date of purchase:** 10/31/2023

**Payer Name:** Jennifer Weston

**Total Sale:** \$425.00

**Student Name:**

Maureen Dyette

**Company:** Sparks Police Department

**Payee Company:** Priority Dispatch Corp.

**CC BrainTree ID:** jv90sjat

 **Items Purchased**

**EFD v7 OUTEC Remote (ID :286312) \$425.00**  
**No Of Attendees: 1**

**Date:** Tuesday, November 7, 2023 7:00:00 AM-- Friday,  
November 10, 2023 11:00:00 AM  
**Venue:** Remote Classroom 13

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**Taxes: \$0.00**

**Total: \$425.00**

## Dyette, Moe

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**From:** Course Coordination <course.coordinator@prioritydispatch.net>  
**Sent:** Tuesday, October 31, 2023 1:55 PM  
**To:** Dyette, Moe; Weston, Jennifer  
**Subject:** RE: Case Number: 00112083 - FW: Conference Email Attendee Notification

Hi Moe,

Thank you for reaching out, I'm happy to help! I have registered Jennifer Weston in your place for course **EFD v7 OUTEC Remote - 286312 - Open Class beginning on 11/7 at 7:00am MT**. She should be receiving a confirmation email shortly. Also, the GoTo Training link to access the class is below just in case. Please let me know if you have any questions.

GTT Link: <https://attendee.gototraining.com/r/4465663611502160898>

Thank you!

Brittany Moosman Thomas | Course Coordinator

course.coordinator@prioritydispatch.net | w. prioritydispatch.net | toll free: 1-800-363-9127 opt. 4

110 S. Regent Street, Suite 500 | Salt Lake City, Utah 84111

Our goal is to provide exemplary service and we take pride in exceeding the expectations of every customer. If I can be of further service or if you have any feedback whatsoever, please don't hesitate to respond to this email or call me us. If you prefer to share your experience with my team lead, you can do so at: denali.mckinney@prioritydispatch.net

----- Original Message -----

**From:** Dyette, Moe [mdyette@cityofsparks.us]

**Sent:** 10/31/2023, 2:42 PM

**To:** course.coordinator@prioritydispatch.net

**Subject:** Case Number: 00112083 - FW: Conference Email Attendee Notification

Good Afternoon

For this course I need to update/change the name of the student - it should be for Jennifer Weston if you could email/forward her the information for this class. (I obviously wasn't paying attention when I was trying to get her enrolled). Thanks for the help.

Moe

Maureen Dyette

Emergency Communications Supervisor

Sparks Police

1701 E. Prater Wy

775-353-2231

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**From:** Priority Dispatch Training <no-reply@prioritydispatch.net>  
**Sent:** Tuesday, October 31, 2023 1:37 PM  
**To:** Dyette, Moe <mdyette@cityofsparks.us>  
**Subject:** Conference Email Attendee Notification

**This Message Is From an External Sender**

[NOTICE: This message came from outside City of Sparks -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hello Maureen Dyette,

**Please be sure to read the entire message, as it provides information about accessing your class and eBooks below.**

You are currently scheduled to attend the class EFD v7 OUTEC Remote - 286312 - Open Class

Schedule:

1. 11/7/2023 7:00 AM to 11/7/2023 11:00 AM
2. 11/8/2023 7:00 AM to 11/8/2023 11:00 AM
3. 11/9/2023 7:00 AM to 11/9/2023 11:00 AM
4. 11/10/2023 7:00 AM to 11/10/2023 11:00 AM

All times are listed in the following time zone: (GMT-07:00) Mountain Time (US & Canada)